



Application for Study-Social projects/events

Information & Conditions:

Every year Konstkåren receive funding from the Faculty, in order to support Study-Social projects and events. Parts of this funding is used for activities open for all students at an institution, or at the faculty.

The sections at each institution have some responsibility for Study-Social events, but students who wants to arrange their own events/activities can also apply for funding directly from Konstkåren.

The application is processed by Konstkårens Board, in consultation with the sectional boards. Please note that Konstkåren might not grant each application funding, and/or that Konstkåren might choose to fund parts of your application but maybe not the full funding that you apply for.

Please think about the environment when planning an event, try to cut down on disposable articles as much as possible. If you have been granted funding for materials, decorations or equipment that are reusable - these shall be handed over to the Section after the event, so that they easily can be used again in the future.

This also means that the sections might already have materials in their possession, so always make sure that you are not applying for money for something that is already available for borrowing by the Section.

If you are planning to sell things purchased with Konstkåren funding, please make this clear in the application. Funding of this type is considered a loan and shall be returned to Konstkåren after the event.

The following rules apply:

- Funding from Konstkåren can NOT be used to buy alcohol.
- The applicant must be a member of Konstkåren.
- The application should contain a project description and a budget.
- The application should be sent in no later than two weeks before the event.
- It will be clear by the event that it is funded by Konstkåren, for example by having Konstkåren's logo on the poster of the event.
- If a fee is charged for the event, it should be subsidized for members of Konstkåren.
- All costs should be accounted for, and receipts should be handed in to Konstkåren no later than two weeks after the event (costs that are paid thru invoices via Konstkåren are excepted).
The receipts should be stapled to A4-sheets of paper, stating the title of the event, the name of the applicant, and the date on top of each paper. Please write short notes next to each receipt. The papers should be handed over to the section at your institution.

Application should be sent to Konstkåren at ansokan@konstkaren.gu.se or handed directly to the section at your institution.

If the rules are not followed, the applicant may be obliged to repay the funds.



Applicant

Name: _____

Institution: Valand HSM HDK Program, year: _____

E-mail: _____

Phone: _____

Bank account, clearing: _____ - Bank: _____

Account holder (if other than applicant): _____

I hereby undertake to follow the rules set up for the application, should it be granted.

Location and Date: _____

Signature: _____

Application should be sent to Konstkåren at **ansokan@konstkaren.gu.se** or handed directly to the section at your institution.

If the rules are not followed, the applicant may be obliged to repay the funds.



Project description

Title: _____

Type of event: _____

Date for event: _____

Institution: Valand HSM HDK

For whom? _____

Description (purpose): _____

Budget (can also be submitted separately)

Type of cost	Cost (SEK)	Will be sold at event (X)
Total:		

Application should be sent to Konstkåren at **ansokan@konstkaren.gu.se** or handed directly to the section at your institution.

If the rules are not followed, the applicant may be obliged to repay the funds.